**Updating Sliders on the Website**

Most sliders on the website use the standard styling that comes with the Soliloquy plug-in. The captions for these sliders have a transparent black box on the bottom of the image and the caption is in white text. The instructions below are for these standard style sliders. For instructions on how to update the homepage slider, skip to the next section.

**Step 1:** **Open Soliloquy**

Click on the Soliloquy Tab in the left-hand Menu Bar and click on Soliloquy.

**Step 2: Search for slider**

If you know the name of the slider you are searching for, you can type all or part of the name in the search box on the upper right-hand corner of the list and click on Search Soliloquy Sliders to narrow down your choices.

**Step 3: Hover over the name of the slider you want and click on edit**

**Step 4: Add an image to the slider**

Selecting the button on the left will allow you to upload an image from your computer. Selecting the button on the right will open up the Media Library and allow you to choose an image from there.

**Step 5: Click on the blue pencil icon button to edit your slide**

1. Title your Slide.
2. Copy your Title to the Alt Text box.
3. Enter your caption.
4. Add a URL if your slide links to another page.
5. Check the box to Open the image link in a new browser window/tab if your link goes to another website other than txga.org.
6. Click Save Metadata
7. Click the X in the upper right-hand corner.

**Step 6: Click and drag your slide to the position you want. It automatically gets added to the end of the slider**

**Step 7: Click the blue Update button in the upper right-hand corner of the Slider**

**Updating the Homepage Slider**

The homepage slider on the website uses special styling that allows a different look and feel than the standard styling we see on the other sliders. It also allows for multiple links in the form of buttons to be used. In order to achieve this style, the slides need html code that works with some CSS styling that is already saved on the configuration options for this slider. Follow the steps below to add slides to the homepage slider.

 **Step 1:** **Open Soliloquy**

Click on the Soliloquy Tab in the left-hand Menu Bar and click on Soliloquy.

**Step 2: Search for homepage slider**

Type the word “homepage” in the search box on the upper right-hand corner of the list and click on Search Soliloquy Sliders to narrow down your choices.

**Step 3: Hover over the name of the slider you want and click on edit**

**Step 4: Add an image to the slider**

Selecting the button on the left will allow you to upload an image from your computer. Selecting the button on the right will open up the Media Library and allow you to choose an image from there.

**Step 5: Click on the blue pencil icon button of an existing slide**

**Step 6: Copy all of the code in the Caption box**

Highlight all the code and use the shortcut Command+C on a Mac or Control+C on a PC to copy the code.

**Step 7: Close the slide**

Press the X in the upper right-hand corner to close the slide.

**Step 8: Click on the blue pencil icon button to edit your new slide**

1. Paste all the code you copied into the Caption Box by using the shortcut Command+V on a Mac or Control+V on a PC.
2. In the code, locate the h1 class to edit the Heading of the Slider. Highlight the heading of the slide and type in the new heading for the slide.

Ex. <h1 class="soliloquy-fc-caption">Championship Guidelines for COVID-19 Information</h1>

1. In the code, locate the button url found after href=. It is housed within an <a> and </a>. Highlight the existing url and type in or paste your url where the slide should link to. Make sure it is in double quotation marks.
<a class="soliloquy-button" href="https://www.txga.org/wp-content/uploads/sites/10/2020/05/TGA-LJT-Championship-Guidelines-COVID-19-Information.pdf" title="Click Here to Learn More">Learn More</a>
2. In the same code, locate the title found after title=. Adjust the title to read the action the button will take. Make sure it is in double quotation marks.
<a class="soliloquy-button" href="https://www.txga.org/wp-content/uploads/sites/10/2020/05/TGA-LJT-Championship-Guidelines-COVID-19-Information.pdf" title="Click Here to Learn More">Learn More</a>
3. In the same code, locate the button text found between the brackets. Highlight the existing text and type in the text you want for that button.
<a class="soliloquy-button" href="https://www.txga.org/wp-content/uploads/sites/10/2020/05/TGA-LJT-Championship-Guidelines-COVID-19-Information.pdf" title="Click Here to Learn More">Learn More</a>
4. **IF** you need a second button:

Copy the code you just completed for the first button and paste it right after the code for that button and before the </div> tag. Go through and update the Heading, URL, title, and button text the way you did in steps 2-5 of this Step 8.

Ex. <div class="soliloquy-caption-wrap">

<h1 class="soliloquy-fc-caption">Championship Guidelines for COVID-19 Information</h1>

<a class="soliloquy-button" href="https://www.txga.org/wp-content/uploads/sites/10/2020/05/TGA-LJT-Championship-Guidelines-COVID-19-Information.pdf" title="Click Here to Learn More">Learn More</a>

<a class="soliloquy-button" href="https://www.txga.org/wp-content/uploads/sites/10/2020/05/TGA-LJT-Championship-Guidelines-COVID-19-Information.pdf" title="Click Here to Learn More">Learn More</a>

</div>

1. Title your Slide.
2. Copy your Title to the Alt Text box.
3. Click Save Metadata
4. Click the X in the upper right-hand corner.

**Step 9: Click and drag your slide to the position you want. It automatically gets added to the end of the slider**

**Step 10: Click on the blue Update button**