

EMPLOYMENT OPPORTUNITY

COMMUNICATIONS INTERN

ABOUT THE TEXAS GOLF ASSOCIATION: The TGA is a nonprofit organization that serves as the state's governing body for amateur golf. Founded in 1906, the TGA promotes golf in Texas and serves a membership of over 450 clubs and more than 120,000 individual golfers. The TGA administers over 160 events/350 days of all levels of competition each year, as well as 80-plus TGA and USGA qualifying events.

JOB STATUS: Part-Time Employee
POSITION LOCATION: TGA Main Office, Addison, Texas
REPORTS TO: Senior Director of Communications
WORK PERIOD: Approximately May through August, 2021

DESCRIPTION: Join the fast-paced world of elite amateur golf administration with this opportunity within the TGA's Communications Department. We're looking for a highly motivated Journalism/Communications student or recent graduate who thirsts for real-world journalism experience. Gain confidence and position yourself for your dream job in online, broadcast or print media by honing your skills under a veteran staff. This key member of the Communications Team will be on the front lines, traveling Texas with the Championship Staff to conduct player interviews, shoot photography, record video and write concise recaps of critical highlights from the day's events. Other responsibilities include editing and producing content for Lone Star Golf, the TGA's digital magazine, as well as collaborating with the Communications Team on multimedia content projects.

RESPONSIBILITIES: This position has two main components: 1) Travel with the TGA Championship Staff to work the Communications duties at various golf tournaments; 2) Work at TGA HQ in Dallas, creating content, editing copy and doing various website administration tasks. On the travel/Championships side, each event brings four main areas of responsibilities: 1) Writing daily recaps of tournament play on deadline and distribute to our media list; 2) Shooting, editing and uploading photography of tournament rounds; 3) Updating txga.org web pages with recaps and photography; 4) Posting social media updates of tournament news, results.

QUALIFICATIONS

- College degree (completed or in process)
- Willingness to travel within the state
- Excellent communications and public relations skills
- Experience in photography, video, social media, and related programs
- Outstanding writing and editing skills, with the ability to work under pressure and meet deadlines
- Strong computer skills, including MS Office and Internet
- Golf knowledge is preferred, but not mandatory
- Experience with Microsoft Office required
- Experience with Adobe Creative Suite preferred

BENEFITS

- \$10.00 per hour, plus job-related expenses
- TGA Staff apparel and uniforms

TO APPLY: Please send a cover letter, writing samples and multimedia/video samples to mbutton@txga.org.